

# U.S. Department of Homeland Security's Employment Eligibility Verification

**E-Verify** is a fast, free and easy to use Internet-based service that allows employers to determine the eligibility of their employees to work in the United States. E-Verify uses information provided on each employee's Form I-9, but employers must enroll in E-Verify before gaining access to the service. For most employers, enrolling in E-Verify is voluntary and only new hires must be verified using the service. To help prepare you to enroll, E-Verify provides guides, videos, webinars, and a number of other resources online in English, Spanish and other languages. You may also request an E-Verify speaker for your next event. For more information, visit [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify) or [www.uscis.gov/Espanol/E-Verify](http://www.uscis.gov/Espanol/E-Verify) or follow the US Department of Homeland Security (DHS) on Twitter <http://twitter.com/USCIS>, subscribe to the DHS e-newsletter, E-Verify Connection, or call (888) 464-4218.

**E-Verify and Unfair Labor Practices Training** is provided by CRCL staff on the responsibilities imposed upon the private sector when using E-Verify. Training includes best practices, examples of unlawful practices against workers, and instructions for how to prepare a human resources department. The training assists employer understanding of how to use E-Verify in a responsible manner without violating prohibitions against discrimination. In collaboration with U.S. Citizenship and Immigration Services, CRCL has created two videos, Understanding E-Verify: Employer Responsibilities and Worker Rights and Know Your Rights: Employee Rights and Responsibilities, to ensure employers and employees are knowledgeable about their rights and responsibilities. To view the videos, please visit [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify) or [www.youtube.com/ushomelandsecurity](http://www.youtube.com/ushomelandsecurity). For more information, contact CRCL at [crcltraining@dhs.gov](mailto:crcltraining@dhs.gov), (202) 357-8258.

**Form I-9**, Employment Eligibility Verification is used to verify the identity and employment authorization of each new U.S. hire. Since November 6, 1986, employers are required to complete a Form I-9 and examine documentation for each new U.S. hire. On May 13, USCIS launched I-9 Central, a new online resource center dedicated to Form I-9. This free, easy-to-use website gives employers and employees one-click access to resources, tips and guidance to properly complete Form I-9 and better understand the Form I-9 process. I-9 Central complements the current Form I-9 page and the recently updated M-274 Handbook for Employers, Instructions for Completing Form I-9. USCIS also offers free webinars throughout the month about the use of Form I-9. For more information, visit [www.uscis.gov/I-9Central](http://www.uscis.gov/I-9Central), email [I-9Central@dhs.gov](mailto:I-9Central@dhs.gov), or call (888) 464-4218.

**Self-Check** is a free online service of E-Verify that allows U.S. workers to confirm their own employment eligibility. It is the first online E-Verify service offered directly to workers. Available in English and Spanish, Self Check enables individuals to enter the same information into Self Check that employers enter into E-Verify. If a problem exists with their records related employment eligibility, Self Check explains how to resolve that issue. Job seekers are encouraged to use Self Check to make sure their records are in order. The Self Check site also has an information tool kit with materials that can be distributed to increase awareness of the service. For more information on Self Check, please visit [www.uscis.gov/selfcheck](http://www.uscis.gov/selfcheck) or [www.uscis.gov/selfcheck/espanol](http://www.uscis.gov/selfcheck/espanol), email [everifyselfcheck@dhs.gov](mailto:everifyselfcheck@dhs.gov), or call (855) 804-0296.

**Verification Program Webinars** are live Internet-based seminars offered to the public on Form I-9, E-Verify Overview, E-Verify for Existing Users, E-Verify for Federal Contractors, and Self Check. Monthly webinars are scheduled on each topic and USCIS can customize webinars for associations and large employers.

For more information and to see the **Enforcing and Administering Our Immigration Laws** schedule of webinars, visit the webinar page on [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify) or email [e-verify@dhs.gov](mailto:e-verify@dhs.gov).